

CCPA Individual Rights Request Form

This form may be used for access requests, the right to deletion, and data portability requests sent to Excentus Corporation which owns and operates the Fuel Rewards® Program.

What you need to know:

1. Once we receive your request to access or delete your information, we will send you a receipt confirming your request within ten (10) business days.
2. We will fulfill requests containing sufficient information within 45 days of receipt or if we cannot fulfill the request within 45 days we will notify you that the request may take 90 days to complete.
3. If sufficient information is not provided, we may not be able to fulfill requests.
4. Requests may be refused in accordance with applicable privacy law. If we deny a request, we will provide you with an explanation as to why we denied the request.
5. Depending on the nature of your request, we will need to validate your identity in order to complete such request.
6. For customers that maintain an online account with us, you may verify your identity by submitting this request through your online account. Re-authentication may be required before we complete requests to disclose or delete your personal information.
7. For authorized agents making a request on behalf of another individual, we may require that the individual whose information is being requested first provide the authorized agent with written permission to do so, or we will require that the individual verify their own identify directly with us.
8. We will inform third parties that your personal information has been updated, corrected or erased as necessary.
9. This form may be mailed to Excentus Corporation, Attn: Privacy Policy Inquiry, 14241 Dallas Parkway, Suite 400, Dallas, Texas, 75254 or e-mailed to privacy@fuelrewards.com.
10. Please do not list sensitive personal information in the space available.

Please complete this form to initiate processing of your request.

Last Name:	Legal First Name:
Mailing Address:	City:
Zip Code/Postal Code:	State:
Telephone Number:	E-mail:

We will use the personal information that you supply on this form (including your email address) and any personal information you may submit in further correspondence for the purposes of processing your request and meeting our legal obligations.

What is your relation to the Fuel Rewards Program?

- Customer
- Prospective Customer
- Website User
- Other

If other, please indicate relationship: _____

If you are submitting this request on behalf of someone else, please specify your relationship to that person (for example, “parent”, “attorney”). We may ask for documentation confirming that you are authorized to represent this person.

- Myself
- A family member
- A client
- A friend
- Other

Your legal relationship to the person on whose behalf this request is made

Preferred method of contact if clarification is required:

- E-mail
- Telephone

I would like to request the following regarding my personal information:

- Access it

Show me what personal information you have collected about me.

If you're requesting access to the personal information we collected about you, please identify the types of personal information you wish to receive:

- Categories of personal information we have collected about you, the business purpose for which we have collected it, the categories of third parties with whom we have shared your personal information, and the business purpose for which we have sold or disclosed each category of personal information (if applicable)
- Specific pieces of information we collected about you

- Port it
Show me what personal information I have shared with the Fuel Rewards Program.
- Delete it
Remove my personal information, which will end my ability to use the respective service(s).

Comments/Feedback

Specify any further detail you would like to include with this request.

I confirm that:

- Under penalty of perjury, I declare the above information is true, correct and that I am the person, or the parent or guardian of a minor, whose name appears above.
- A request to delete my personal information is irreversible and will result in termination of services with the Fuel Rewards Program. I will have to re-submit my contact information for future orders or if I wish to receive email communications from the Fuel Rewards Program.
- I understand that I will be required to validate my request and I will be contacted to complete this request.

Please send this completed form to Excentus Corporation, Attn: Privacy Policy Inquiry, 14241 Dallas Parkway, Suite 400, Dallas, Texas, 75254 or e-mail to privacy@fuelrewards.com.